



UDC Update Request Application

Part 1. Applicant Information

Name: Crystal Gonzales Organization (if applicable): DSD- Plan Review
Address: 1901 S. Alamo St.
Phone: 210-207-4681 Email: crystal.gonzales2@sanantonio.gov
Signature: _____ Digitally signed by Michael Shannon Date: 10/20/2021
(Include title if representing a governmental agency or public/private organization)

Part 2. Basis for Update (check only one)

- ☒ Clarification amendments to provide for ease of interpretation and understanding of the existing provisions of the UDC
(Note: Clarification amendments should not change or alter the intent or meaning of existing UDC provisions)
- ☐ Editing change that does not alter the impact of the provisions being addressed including changes such as spelling, grammar correction, formatting, text selection, or addition of text in compliance with existing ordinance, statutes or case law
- ☐ Completed Rule Interpretation Determination (RID)
- ☐ Requested by the Zoning Commission, Planning Commission, Board of Adjustment, HDRC, City Council or other appropriate city board or council (CCR, resolution or signature of the chairperson is required)
- ☒ City of San Antonio Staff Amendment

Part 3. Reason(s) for Update (check all that apply)

- ☒ Modify procedures and standards for workability and administrative efficiency
- ☐ Eliminate unnecessary development costs
- ☐ Update the procedures and standards to reflect changes in the law or the state of the art in land use planning and urban design
- ☐ See Part 4 (if none of the provided choices in this section apply, please discuss the reasons for the proposed update in Part 4)

Part 4. Summary of Proposed Update with Suggested Text (see application instructions)

Amend Section 35-C101 to remove that "escrow accounts can only be used for items under Sections 35-C102 through 35-C105", and instead allow "escrow accounts to be used in other chapter or section of the City Code that relates to land development or building construction."

Part 5. Cost Impact Statement

Section 35-11(a) of the UDC requires that all requests for amendments include a Cost Impact Statement. The Cost Impact Statement should be justified with substantiating information, such as cost estimates or studies.

The requested change to the UDC (please check appropriate box):

By how much?

(Indicate either a dollar amount or percentage above or below current construction and/or development costs)

A. ☒ Will not impact the cost of construction and/or development.

B. ☐ Will increase the cost of construction and/or development. _____

C. ☐ Will decrease the cost of construction and/or development. _____

Part 6. Cost Impact Narrative and Back-Up Information

Please fully quantify the Cost Impact Statement that was provided in Part 5. Attach all relevant data and associated costs that you wish to have considered as well as a narrative explaining how the Cost Impact Statement was developed. If you need additional space, please attach additional sheets.

Be sure to:

- Consider and indicate initial and long-term maintenance costs;
- Consider city cost (i.e. personnel costs and costs to enforce);
- Indicate and be able to rationalize the baseline (current costs) and the cost projections associated with your request.

This amendment is to reflect our current process because we are also using escrow accounts for permitting now, which is not outlined in section 35-C102 through 35-C105.

This amendment will not impact the cost of construction/development.

UDC 2021 Proposed Amendment

Amendment 5-11**Applicant:** Development Services**Amendment Title** – ‘Sec. 35-C101. - Generally.’**Amendment Language:**

- (e) **Earmarking.** There shall be established with the city treasurer an escrow fund for purposes of reimbursing the departments responsible for processing the permit applications subject to this appendix for services rendered in connection with administration of this chapter or any other chapter or section of the City Code related to land development or building construction. ~~Said escrow account shall include the proceeds of the project review fees established in sections 35-C102 through 35-C105 herein.~~ The funds contained in said escrow account shall be used solely to reimburse the departments for actual costs associated with administration of the this chapter or any other chapter or section of the City Code related to land development or building construction. ~~including, but not limited to, compensation for staff time and salaries attributable to the processing of permits, agency attendance fees, project notification costs, and related costs.~~
